

EAST HERTS COUNCIL

OVERVIEW AND SCRUTINY - 12 SEPTEMBER 2017

REPORT BY CHAIRMAN OF OVERVIEW AND SCRUTINY  
COMMITTEE

---

SCRUTINY WORK PROGRAMME

WARD(S) AFFECTED: *none*

---

**Purpose/Summary of Report**

- To review and determine Overview and Scrutiny (OS) Committee's future work programme

**RECOMMENDATION FOR DECISION:**

(A)	the work programme shown in this report be agreed
(B)	Members be asked to volunteer to complete a Scrutiny Proposal Form (ERP C) for proposed topics in relation to communications and business engagement as set out in paragraph 2.3.

1.0 Background

1.1 Items previously required, identified or suggested for the OS work programme are set out in **Essential Reference Paper 'B'**.

1.2 Scrutiny committees have the power of influence and are entitled to review and scrutinise the decisions and functions of the council and the Executive. Members of the committees serve as critical friends and can make recommendations to the Executive.

2.0 Report

2.1 The draft agenda for 2017/18 meetings of OS Committee is shown in **Essential Reference Paper 'B'**. The timing of some items shown may have to change depending on availability of essential data (eg. from central government) and officers.

- 2.2 A work planning workshop was held on the 12<sup>th</sup> July and Members suggested the following topics, among others, for potential inclusion: review of existing health and wellbeing strategy with emphasis on 'prevention' approach to save money and improve outcomes, impact of the night time economy on health and emergency services, stress testing of the emergency planning process, effective communications, and business engagement/economic development. An email containing notes of this meeting was sent to all OS Members on the 16<sup>th</sup> August 2017.
- 2.3 Scrutiny Officers will liaise with lead officers on how to best address each topic. Some topics such as the communications, business engagement items require a Scrutiny Proposal Form (**Essential Reference Paper 'C'**) to be completed by Members before Officers can prepare a report.
- 2.4 Members are asked whether there are any additional topics they wish to put forward for inclusion on future agendas. Suggestions can be made at the meeting or by completing a Scrutiny Proposal Form and submitting to the Scrutiny Officer.
- 2.5 At the work planning workshop, Members agreed to extend an invitation to the Executive Member for Development Management and Council Support. Members are asked to agree which other Executive Members they would like to invite.
- 2.6 Members are asked whether there is any training relevant to scrutiny or to the function/remit of OS as a committee which they would like to have arranged. This could be done as a separate session open to all scrutiny members or as an item on a future OS agenda (as appropriate).
- 3.0 Implications/Consultations
- 3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers:  
none

Contact Member: OS Scrutiny Committee Chairman: Cllr Mike Allen  
[mike.allen@eastherts.gov.uk](mailto:mike.allen@eastherts.gov.uk)

Contact Officer: Alison Stuart, Head of Legal and Democratic Services  
[alison.stuart@eastherts.gov.uk](mailto:alison.stuart@eastherts.gov.uk)

Report Author: Claire Pullen, Scrutiny Officer, ext 1459  
[claire.pullen@eastherts.gov.uk](mailto:claire.pullen@eastherts.gov.uk)